

Standard format for filing complaints

FILING A COMPLAINT

(which the client must send to the crowdfunding service)

1.a Personal data of the complainant

SURNAME/COMPANY NAME	NAME	REGISTRATION NUMBER AND YOU (IF AVAILABLE)

ADDRESS: STREET, HOUSE NUMBER, FLOOR (for companies with registered office)	POSTAL CODE	CITY	COUNT RY

TELEPHONE	E-MAIL

1.b Contact details (if different from 1.a)

SURNAME/COMPANY NAME	NAME

ADDRESS: STREET, HOUSE NUMBER, FLOOR (for companies with registered office)	POSTAL CODE	CITY	COUNT RY

TELEPHONE	E-MAIL

1.a Personal details of the legal representative (if applicable) (power of attorney or other official document as proof of the appointment of the representative)

SURNAME	NAME/COMPANY NAME	REGISTRATION NUMBER AND YOU (IF AVAILABLE)

ADDRESS: STREET, HOUSE NUMBER, FLOOR (for companies with registered office)	POSTAL CODE	CITY	COUNT RY

TELEPHONE		E-MAIL	
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1.b *Contact details (if different from 2.a)*

SURNAME/COMPANY NAME	NAME

ADDRESS: STREET, HOUSE NUMBER, FLOOR (for companies with registered office)	POSTAL CODE	CITY	COUNT RY

TELEPHONE		E-MAIL	
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2. Complaint Information

2.a *Full reference to the investment or agreement to which the complaint relates (investment reference number, name of the owner of the project/company or crowdfunding project, other references to relevant transactions...)*

2.b *Description of the subject of the complaint (clearly specify the subject of the complaint)*

Provide documentation to support the reported facts.

2.c *Date(s) of the facts from which the complaint arises*

2.d Description of the damage, loss or injury caused (if applicable)

2.e Other relevant comments or information (if applicable)

Fact- (location) the (date)
o a _____

SIGNATURE

COMPLAINANT/LEGAL REPRESENTATIVE

Documentation provided (tick the appropriate box):

<i>Power of attorney or other relevant document .</i>	
<i>Copy of the contract documents of the investments that are the subject of the complaint .</i>	
<i>Other documents in support of the complaint:</i>	